



HEIGHTS REAL ESTATE - RESIDENTIAL APPLICATION FORM

369 east 62nd street • New York, N.Y 10021-7755 • 212.317.1423

****NO PETS ALLOWED****

How Did You Hear about this Apt? _____

Application For
Property Address: _____

Unit#: _____

City, St, Zip: _____

Monthly
Rent: _____

Occupants: _____

Application Fee:
\$ 150.00

Please fax COMPLETED application to
(212) 217-1196. List ALL Occupant names

MAIN APPLICANT

TOTAL

Last Name _____ First Name: _____
 Middle Name: _____ Date of Birth: _____
 Social Security #: _____

CO-APPLICANT

Last Name _____ First Name: _____
 Middle Name: _____ Date of Birth: _____
 Social Security #: _____

CONTACT

Home #: _____ Work _____ Ext: _____
 Cellular# _____ Personal E-Mail _____
 Beeper#: _____ Work E-Mail: _____

Home #: _____ Work _____ Ext: _____
 Cellular# _____ Personal E-Mail _____
 Beeper#: _____ Work E-Mail: _____

EMPLOYMENT HISTORY

Company Name: _____ Position/Title: _____
 Address _____ City, State, Zip: _____
 Employment Start Date: _____ Annual Salary: _____
 Supervisor Name: _____ Supervisor Tel #: _____

Company Name: _____ Position/Title: _____
 Address _____ City, State, Zip: _____
 Employment Start Date: _____ Annual Salary: _____
 Supervisor Name: _____ Supervisor Tel #: _____

CURRENT RESIDENCE

Address, Apt: _____ Do you Own/Rent? _____
 City, State, Zip: _____
 Landlord Name: _____ Landlord Tel #: _____
 Dates Lived There: _____ To _____ Monthly Rent _____

Address, Apt: _____ Do you Own/Rent? _____
 City, State, Zip: _____
 Landlord Name: _____ Landlord Tel #: _____
 Dates Lived There: _____ To _____ Monthly Rent _____

PREVIOUS RESIDENCE

Address, Apt#: _____ Do you Own/Rent? _____
 City, State, Zip: _____
 Landlord Name: _____ Landlord Tel #: _____
 Dates Lived There: _____ To _____ Monthly Rent _____

Address, Apt#: _____ Do you Own/Rent? _____
 City, State, Zip: _____
 Landlord Name: _____ Landlord Tel #: _____
 Dates Lived There: _____ To _____ Monthly Rent _____

FINANCIAL

Bank Name _____ Balance _____ Acct# _____
 Brokerage _____ Balance _____ Acct# _____
 NET WORTH: _____ Attach Personal Financial Statement

Bank Name _____ Balance _____ Acct# _____
 Brokerage _____ Balance _____ Acct# _____
 NET WORTH: _____ Attach Personal Financial Statement

DOCUMENTS TO BE SUBMITTED WITH APPLICATION (please check off all documents submitted with this application)

- Current Lease Social Security Card Employment Verification Letter Driver's License
 All Bank Statements W-2 Form from Employer Latest Income Tax Return Personal Financial Statement

Please make sure that ALL answers are completely filled in. Each Applicant MUST sign the form.

I hereby authorize The Heights Real Estate Company and a credit reporting agency to conduct inquiries concerning my income, residences, family composition, businesses, and character, including criminal checks for the purpose of verifying information provided by me on my residential rental application to the above named building. Such authorization shall continue throughout the tenancy and shall continue up to the year after the lease shall terminate. I understand that a full disclosure of pertinent facts may be made to the landlord and any misrepresentation by me may be cause for rejection by the Landlord. I, the Tenant / Applicant understand and agree that the fee paid is non-refundable should I be rejected and that I have no recourse whatsoever against the Managing Agent or the Landlord. The fee for the first applicant is \$150.00, and for EACH additional co-applicant, the fee will be \$50.00. Guarantors are also subject to the \$150.00 fee, and will not be charged at the co-applicant rate. If the applicant(s) passes the credit check, they are conditionally approved for rental - subject to submitting the paperwork requested for the full application. All paperwork must be completed within 3 days, or the application will be deemed expired and denied. At the time of lease signing, applicant(s) must bring evidence of renters property and liability insurance or purchase insurance from company of Landlord's choosing. Applicant(s) to pay for all lease closing costs which includes legal fees. No Application is finalized until the lease is signed, nor does submission of application guarantee the applicant for the space until the lease is signed.

Applicant Signature: _____ Co-Applicant Signature: _____ Date: _____